



# Directors' Council Agenda

June 19-21, 2018

Wyndham Oceanfront Hotel, 5700 Atlantic Ave, Virginia Beach, VA 23451



## Monday, June 18, 2018

4:00 pm to 6:00 pm <i>Atlantic Foyer</i>	Early Registration
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## Tuesday, June 19, 2018

8:00 am to 8:30 am <i>Mariner A</i>	Continental Breakfast for New Directors Meeting, <i>For those attending the 8:00am – 12:00 session only</i>	
8:00 am to 12:00 pm  <i>For those 2 years or less in current leadership position.</i>  <i>Mariner A</i>	<p><b>Title:</b> New Directors/Manager Training Part 2</p> <p><b>Presenter:</b> Carolyn Porter, Region III Head Start T/TA Grantee Specialist</p> <p><b>Description:</b> As new EHS/HS directors and managers, you come to your new roles with a wide range of experiences, knowledge, and needs. Head Start leaders must be fully aware of and knowledgeable about federal requirements, and they must be adept at applying these requirements to the operation of Head Start/Early Head Start programs. Participants will leave with a clear vision of Head Start mission and the tools needed to become successful Head Start leaders. Part 1 was conducted at April conference, however if you were unable to attend Part 1, please still come to Part 2. Meet &amp; learn from others in your shoes!</p>	
10:00 am to 12:00 pm <i>Atlantic Foyer</i>	Registration	
12:00 pm to 12:50 pm <i>James Room</i>	Luncheon, VAHSA's remarks beginning around 12:35 as finishing dessert, recognitions and welcoming Head Start Director Retirees	
12:50 pm to 1:30 pm <i>James Room</i>	Lunch Keynote by Kenneth Ward, Executive Director, College Bound, Inc. <a href="http://www.collegebound.org">www.collegebound.org</a>	
1:30 pm to 2:30 pm <i>James Room</i>	Tommy Sheridan, Senior Director of Governing Affairs, NHSA NHSA updates, President's Budget Proposal, Budget Appropriations, etc.	
2:30 pm to 2:45 pm <i>Atlantic Foyer</i>	Break with refreshments	
2:45 pm to 3:30 pm  <b>Option A:</b> <i>Rappahannock Room</i>  <b>Option B:</b> <i>Mariner B</i>	<p><b>Option A: Current Staff</b></p> <p>Beth Krugerud – Frog Street presentation as sponsor of paint party</p> <p>Julia Beglane – New idea of highlighting one program per week on social media, success stories, etc.</p> <p>Dawn Ault - New idea about Parent Advocacy, VECF Healthy Hydration mini-grants, review this week's agenda</p>	<p><b>Option B: Retirees</b></p> <p>Led by Kathy Channell - Retirees meet to discuss possibilities to stay connected with Head Start community: communication, goals, ideas, etc. Discuss what format for next session panel discussion to the current staff</p>
3:30 pm to 4:00 pm <i>Rappahannock Room</i>	Kathy Channell–Share highlights of site visit from new OHS Director Dr. Bergeron Head Start Retirees – Messages of imparting wisdom and Q & A	



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4:30 pm to 6:00 pm <i>Beach Club Room</i>	<i>Frog Street Sponsored Happy Hour and Guided Paint - social hour &amp; paint class overlooking the ocean.</i>
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## Wednesday, June 20, 2018

8:00 am to 9:00 am <i>James Room</i>	Buffet Breakfast sponsored by Corporate Partner, School Specialty/ChildCraft	
8:30 am <i>James Room</i>	During breakfast Soren Sofhauser, Director of Early Childhood Sales will speak briefly about School Specialty/ChildCraft and their commitment to Head Start and working with at-risk children and families.	
9:00 am to 10:30 am  <b>Workshop A:</b> <i>Rappahannock Room</i>  <b>Workshop B:</b> <i>York Room</i>	<p align="center"><b><u>Workshop 1A</u></b></p> <p><b>Presenter:</b> Tammy Petrowicz, Region III Head Start T/TA Early Childhood Systems Specialist</p> <p><b>Title:</b> Coaching Roundtable</p> <p><b>Description:</b> With coaching part of our new HSPPS, many programs are implementing new professional development systems and/or revitalizing existing ones. Let's talk about what's working and what concerns you have. During this interactive, roundtable session, we will discuss coaching plans including oversight of coaches, professional development of and support for coaching staff, and strategies for monitoring the implementation of your coaching plan. We will also address any additional hot topics you might like to discuss to support your professional development system.</p>	<p align="center"><b><u>Workshop 1B</u></b></p> <p><b>Presenter:</b> Amy Hatheway, Vice President of Community Networks, Virginia Early Childhood Foundation</p> <p><b>Title:</b> Financing Early Childhood Education – How Integrating (also called Layering or Braiding) Different Funds Make the Most out of Early Childhood Budgets and Program Options</p> <p><b>Description:</b> Do you have more working parents who need care 12 months a year? Are there children who qualify for services, but don't live close enough to a Head Start site? How can dually enrolling children provide the best of high standards and relieve tight budgets? As Head Start leaders have known for years, it is rarely possible to provide highest quality care and education for young children using only one source of funding, including Head Start. In this workshop we will talk about why Head Start and Early Head Start programs might want to combine funding with child care subsidy, VPI, Title I, private tuition, etc. and some of the many ways it can be done.</p>
10:30 am to 10:45 am	Break	



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<p>10:45 am to 12:15 pm</p> <p><b>Workshop A:</b> <i>Rappahannock Room</i></p> <p><b>Workshop B:</b> <i>York Room</i></p>	<p align="center"><b><u>Workshop 2A</u></b></p> <p><b>Presenters:</b> Nancy Hawthorne and Latasha Shears, Grantee Specialists, Region III Head Start T/TA</p> <p><b>Title:</b> Fiscal Roundtable</p> <p><b>Description:</b> Join us for an interactive session to discuss fiscal management hot topics, such as: Non-federal share, cost allocation, reporting, indirect costs, and procurement.</p> <p>This session is offered twice. Although similar in structure, the content covered may be different depending on the Q &amp; A and needs of the group.</p>	<p align="center"><b><u>Workshop 2B</u></b></p> <p><b>Presenter:</b> Jaye Harvey, Ed.D, State Coordinator, Virginia Cross-Sector Professional Development</p> <p><b>Title:</b> Designing Professional Development for the Adult Learner</p> <p><b>Description:</b> Do you lead professional development for your staff? In the back of your mind, do you wonder why you are standing in front of a room of grown-ups when you are far more comfortable leading four-year-olds at circle time? If so, this session is for you! We will explore characteristics of adults as learners. Then you will learn a simple, step-by-step process for designing interactive, participant-centered training so that early childhood practitioners gain new knowledge and skills and are able to implement what they learned in their work with children and families.</p>
<p>12:15 pm to 1:15 pm</p> <p><i>James Room</i></p>	<p align="center">Boxed Lunch</p>	
<p>1:15 pm to 2:45 pm</p> <p><b>Workshop A:</b> <i>Rappahannock Room</i></p> <p><b>Workshop B:</b> <i>York Room</i></p>	<p align="center"><b><u>Workshop 3A</u></b></p> <p><b>Presenters:</b> Nancy Hawthorne and Latasha Shears, Grantee Specialists, Region III Head Start T/TA</p> <p><b>Title:</b> Fiscal Roundtable</p> <p><b>Description:</b> Join us for an interactive session to discuss fiscal management hot topics, such as: Non-federal share, cost allocation, reporting, indirect costs, and procurement.</p> <p>This session is offered twice. Although similar in structure, the content covered may be different depending on the Q &amp; A and needs of the group.</p>	<p align="center"><b><u>Workshop 3B</u></b></p> <p><b>Presenter:</b> Kris Meyers, Director of Quality Improvement Virginia Early Childhood Foundation</p> <p><b>Title:</b> An Overview of Virginia's Quality Rating and Improvement System for Head Start programs</p> <p><b>Description:</b> – Virginia Quality is Virginia's Quality Rating and Improvement System (QRIS). This session will provide an overview of the revised Virginia Quality Standards and process for awarding quality levels to early childhood programs. In particular, the session will focus on the aspects of Virginia Quality that relate most to Head Start program participation, such as the Level 3 Fast Track enrollment process and the on-site observation process for Levels 4 and 5.</p>



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2:45 pm to 3:00 pm <i>Ballroom Foyer</i>	Break	
3:00 pm to 4:30 pm  <b>Workshop A:</b> <i>Rappahannock Room</i>  <b>Workshop B:</b> <i>York Room</i>	<p align="center"><b><u>Workshop 4A</u></b></p> <p><b>Presenter:</b> Nancy Hawthorne, Grantee Specialist, Region III T/TA</p> <p><b>Title:</b> Community Assessment Roundtable</p> <p><b>Description:</b> Join this roundtable session for an insightful discussion on how programs are addressing community assessment. Explore the challenges, frustrations, successes, and uses of how other programs are meeting these requirements. This is an opportunity to hear and engage in a lively discussion on how programs gather information, what information they include, how information is compiled and analyzed for trends and patterns, and then how it is used for program planning.</p>	<p align="center"><b><u>Workshop 4B</u></b></p> <p><b>Presenters:</b> Lisa Foeman Boatwright, Esquire, Executive Director of Human Resources for Stafford County Public Schools. Carolyn Porter, Grantee Specialist Region III T/TA, sharing HR resources on ECKLC at the end</p> <p><b>Title:</b> Employee Selection Done Right &amp; What To Do When It Fails</p> <p><b>Description:</b> This interactive session will explore:</p> <ul style="list-style-type: none"> <li>• Employee Selection Strategies &amp; Best Practices</li> <li>• Employee Performance Improvement Strategies &amp; Documentation</li> <li>• Pre-Progressive &amp; Progressive Discipline Strategies</li> <li>• Q &amp; A</li> <li>• Head Start specific Human Resources materials will also be shared from ECKLC</li> </ul>

## Thursday, June 21, 2018

8:00 am to 9:00 am <i>James Room</i>	Buffet Breakfast, meet in your regions to discuss next year's training plans
9:00 am to 10:15 am <i>Rappahannock Room</i>	<p align="center">General Session for Whole Group Led by Anne Taggart Former Head Start Director &amp; Consultant for the OHS Monitoring Contractor DLH</p> <ul style="list-style-type: none"> <li>• An interactive discussion on Monitoring, including trends and Q &amp; A</li> </ul>
10:15 am to 10:30 am	Break



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10:30 am to 11:45 am

*Rappahannock Room*

General Session for Whole Group  
Led by Aleta Lawson  
Director of Head Start Collaboration Office

- Collaboration Office Updates
- Needs Assessment Results
- Discussion about Trauma-Informed Care Initiative
- Ideas about Judy Cameron, Working for Kids, Train the Trainer Home Visiting Tool Kit
- Discussion about how the Collaboration Office and The Virginia Head Start Association can best support programs, tie in with regional meeting discussions from breakfast
- Other